



1.4.2: Feedback on curricula and syllabi obtained from stakeholders is processed in terms of:

A. Feedback collected, analysed and action taken on feedback besides such documents made available on the institutional website

INDEX

SL.NO	DESCRIPTION	PAGE NO
1.	Certificate of the Head of the Institution	02
2.	Action taken report of the Institution on feedback report	04



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CERTIFICATE OF THE HEAD OF THE INSTITUTION



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**Dr. SANU TOM ABRAHAM, M.D.S.,
PRINCIPAL**

TO WHOMSOEVER IT MAY CONCERN

This is to Certify that, the Feedback on curricula and syllabi obtained from stakeholders is processed in terms of:

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ACTION TAKEN REPORT OF THE INSTITUTION ON FEEDBACK REPORT



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ACTION TAKEN REPORT ON STUDENTS' FEEDBACK



SL NO.	FEEDBACK	ACTION TAKEN
1.	Students requested for remedial classes in subjects they have low scores	Instructions to all department heads were given during HoD meetings for conducting remedial classes for every batch based on the internal assessment. HoDs are to submit timings for remedial classes, preferably scheduled after clinical hours.
2.	First year and second year students requested for classes on managing medical emergencies	Value added courses on management of medical emergencies were conducted by faculty from Department of Oral and Maxillofacial Surgery for first year and second year students. More emphasis was given for the topic in the curriculum while covering for students with clinical postings
3.	Students suggested improved facilities for extracurricular activities	Renovation of the existing auditorium was done. Separate area was designated for conducting extracurricular activities, indoor as well as outdoor.
4.	Students asked for orientation in methods to improve their concentration on studies	Orientation and training in Yoga was conducted for students. A course on holistic education was included among the add on courses
5.	Physical education training was requested, especially by many female students	Infrastructure for an improved gymnasium was developed close to the hostel building where a physical trainer will be made available on request. Students were given orientation and training in zumba
6.	Many students responded that they have stress and they find it difficult to manage stressful situations	A counselling room for students was arranged where counselling sessions will be scheduled on request
7.	Newly joined students raised concern over ragging	Students were given wide access to existing anti- ragging cell by displaying the list of members and their phone numbers. A room was designated for anti- ragging cell meetings.



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ACTION TAKEN REPORT ON FACULTY FEEDBACK



SL NO.	FEEDBACK	ACTION TAKEN
1.	Faculty suggested for a comprehensive clinic where all the specialities in dentistry is available in a single space	Construction of a comprehensive clinic was done close to the main gate of the college
2.	Staff requested for organizing special needs clinics	Based on the request: <i>geriatric clinic</i> was started close to department of Prosthodontics <i>aesthetic clinic</i> was started in coordination with department of Conservative Dentistry <i>special health care needs clinic</i> started in coordination with department of Pedodontics
3.	Faculty requested for more programs to update their knowledge on recent developments in dentistry	Academic forum to conduct CDEs every month on advances in different specialities
4.	Suggested improved research activities by students	Advanced learners were identified and encouraged to take up research projects like ICMR- STS
5.	Staff in the women's cell requested for space for meetings	A room for meetings of women's cell was provided
6.	Faculty requested for advanced softwares to be used in clinics	As an initial step, advanced imaging and planning software 'Nemoceph' was installed at department of orthodontics
7.	Measures to control submission of manipulated or readymade printed fair copies of seminars	Instructed all the departments to accept only hand written copies of seminars for submission




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ACTION TAKEN REPORT ON ALUMNI FEEDBACK



SL NO.	FEEDBACK	ACTION TAKEN
1.	Requested for orientation on overseas education opportunities	Online orientation was conducted in association with Santa Monica overseas education
2.	Requested help from faculty in preparing for MDS entrance exams	All departments were instructed to contribute study materials and questions for an mcq bank for the benefit of the students
3.	Suggested sessions on career orientation	Career orientation cell conducted career opportunity awareness including overseas possibilities
4.	Suggested that they would share their experiences on different aspects with the present students	Sessions by alumni for interns and students were organised on the topics – patient management, setting up a dental clinic, e- mail etiquette
5.	Many of the alumni suggested classes of basic sciences be clubbed with clinical application sessions	Interdepartmental and interdisciplinary classes are conducted with emphasis on clinical applications
6.	Requested alumni get together	Alumni meetings held at college in coordination with alumni association




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ACTION TAKEN REPORT ON EMPLOYERS' FEEDBACK



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SL NO.	FEEDBACK	ACTION TAKEN
1.	Suggested more involvement of alumni in college functioning	Invited contributions and installations from alumni to the college through alumni association
2.	Suggested to maintain contacts with all the students so that informations related to college can be conveyed	Phone numbers and email addresses collected from students including the alumni. Whatsapp groups were started for all batches. Principal, vice principal and chief operating officer added as admins in whatsapp mentor groups
3.	Suggested digitalization of patient records	Patient management software installed
4.	Suggested extending more support to alumni	Alumni will be given priority in the college staff selections, few alumni were appointed in the teaching staff




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ACTION TAKEN REPORT ON PROFESSIONAL'S FEEDBACK



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SL NO.	FEEDBACK	ACTION TAKEN
1.	Suggested improved skill development programs for graduates so that they are more employable	Professional Enrichment Program was conducted for interns and 4 th year students
2.	Suggested to conduct life skill courses for passing out students	Decision made make Interns compulsorily attend BLS course before they get completion certificate
3.	Make arrangements for working mothers in the institution including interns	Day care centre started in coordination with department of Pedodontics
4.	Suggested to give more importance for clinical quota	Clinical quota completion made mandatory for eligibility for university examinations




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