



**INDIRA GANDHI
INSTITUTE OF
DENTAL SCIENCES**

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Nellikuzhi PO, Kothamangalam
Ernakulam Dt., Kerala 686 691, S.India.

Affiliated to Kerala University of Health Sciences, Thrissur
Recognized by Ministry of Health and Family Welfare,
Govt. of India & Dental Council of India, New Delhi

ACADEMIC MONITORING CELL

The Meeting of Academic Monitoring Cell is held on 05-04-2022 in Principals Chamber at 11.00am

Agenda:

1. Scheduling of programmes for the month of April
2. Dental Education Department
3. Graduation Day
4. Arts & Sports Day
5. Exam Rescheduling if needed
6. Any other incidental matters

Minutes of the Meeting

The meeting started off with a silent prayer. The staff secretary welcomed all HODs.

- Discussed about the dental education department comprising of

Chairperson	-	Vice Principal
Convener	-	Chief Operating Officer of IGIDS, President and Secretary of Academic Club
Trainers	-	Dr. Subramaniam R Dr. Ajay P Joseph Members of Academic Club
- Discussed about the programmes of academic Club for the month of April.

April 12	-	"Modern Concepts in Endodontic access preparation" by department of Conservative Dentistry
April 24	-	Oral Medicine Day
- Decided the dates for co-curricular and extracurricular activities as follows.

April 23	-	Arts Day
April 30	-	Sports Day
May 5	-	Graduation Day
May 6	-	College Day




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- Decided to start a Clinical orientation programme for Third Year Students. The departments should provide their inputs within two days to the principal's office.
- Decided to postpone Second year Supplementary Model Examination, the date of which will be informed later.

C.O.O congratulated the staffs for the excellent academic result in BDS examination.

- Decided to reschedule the internship posting for the upcoming batches.

Vote of Thanks by C.O.O,IGIDS.

The meeting was adjourned at 11.40 am.




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05-04-22

11:00 AM

1) Dr. Jithin James	Prosthodontics	<i>[Signature]</i>
2) Dr. Ajay P. Joseph	Conserv Endo	<i>[Signature]</i>
3) Dr. Athira C.P	Oral Pathology	<i>[Signature]</i>
4) Dr. Nithi Varghese	Physiology	<i>[Signature]</i>
5) Renu Mathews	Anatomy	<i>[Signature]</i>
6) Dr. SHILPADEE SINUI	Pharmacology	<i>[Signature]</i>
7) Dr. ARONIS	Microbiology	<i>[Signature]</i>
8) Dr. Ema Pritishkumar	OMFS	<i>[Signature]</i>
9) Dr. Nishmy Sabu	Pedodontics	<i>[Signature]</i>
10) Dr. Divya Nair	Oral Medicine and Radiology	<i>[Signature]</i>
11) Dr. PRAKASH M	Oronorm	<i>[Signature]</i>
12) Dr. SUBRAMANIAM R	Public Health Dentistry	<i>[Signature]</i>
13) Dr. BIJOY JOHN	Pedodontology	<i>[Signature]</i>



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The Meeting of Academic Monitoring Cell is held on 10-03-2022 in Principals Chamber at 10.00am

Agenda:

1. Add on course finalization
2. Incubation centre
3. Dentist Day Celebration
4. World Oral Health Day Celebration
5. White coat ceremony
6. Faculty training programme
7. Internal Examination discussion
8. Any other incidental matters

Minutes of the Meeting

The meeting started off with a silent prayer. The staff secretary welcomed all HODs.

- Discussed about the Add on Courses for every academic year and is as follows:
 - First Year - Clinical applications of Dental Anatomy
 - Second Year - Sterilization
 - Third Year - Oral Cancer detection
 - Final Year - CBCT
 - Interns - TMJ in Clinical Dentistry
- Dr. Vignesh enumerated incubation centres in the following departments.
 - Dept of Oral Pathology - Tobacco Cessation Training Unit
 - Dept of Orthodontics - Cephalometric Software Training Centre
 - Dept of Pedodontics - Conscious Sedation Centre
 - Dept of Conservative Dentistry- Bleaching
 - Dept of Prosthodontics - Laminates & Veneers
 - Dept of Community Dentistry- Scientific writing & referencing
- Discussed about the success of "Most promising Dental Intern of 2022" competition held in observance of Dentist's Day.

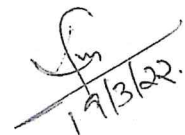


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- Discussed about the camp on 21st of March at Santhwanam Special School in observance of World Down Syndrome Day & World Oral Health Day.
- Decided to conduct white coat ceremony for 1st year students 4-7 days after their induction ceremony on March 21.
- A faculty training programme on teaching methods is planned for the month of April, the date of which will be informed later.
- Decided to use answer booklets for internal examination hereafter. All departments need to inform the office regarding the number of pages required in their answer booklets.
- Application form for all kind of activities have been made. The same has to be filled 3 weeks prior to the event and should be submitted to Dr. Dhanya (Dept of Biochemistry).
- Decided to organize a single day pleasure trip for all teaching & non-teaching staff. The willingness form will be sent to all departments to assess the response of staffs.

Vote of Thanks by C.O.O, IGIDS.

The meeting was adjourned at 11.10 am.


17/3/22.




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10-03-22

10:00 AM

1 Dr. Jyo George	<i>[Signature]</i>	Cons & Endo.
2 Dr. Bijoy John	<i>[Signature]</i>	Periodontology,
3 Dr. VIBHANESE VARNIA	<i>[Signature]</i>	ORTHO DONTOL.
4 Dr. Athira C.P	<i>[Signature]</i>	Oral Pathology,
5 Dr. Nursing Sabu	<i>[Signature]</i>	Pedodontics
6 Dr. JNNICEFFANCE	<i>[Signature]</i>	Pharmacology
7 Dona P Vargha	<i>[Signature]</i>	Physiology
8 Dr. Dhanya Sudhesh	<i>[Signature]</i>	Biochemistry
9 Dr. Meera Mathai	<i>[Signature]</i>	Oral Medicine & Radiology
10 Dr. ARUN I.S	<i>[Signature]</i>	Microbiology
11 Dr. ARUN BABU.	<i>[Signature]</i>	OMFS
12 Dr. Jeshine Mary Juma	<i>[Signature]</i>	PHD
13 Dr. Tittin James	<i>[Signature]</i>	Prosthodontics



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The meeting of Academic Monitoring Cell is held on 15-02-2022 in Principals Chamber at 10:00am

Agenda:

1. Add on courses.
2. Workshop on research grants, research methodology.
3. Incubation centre.
4. Collaborative research activities.
5. Faculty contributions to books.
6. Co-curricular & extracurricular programs and observance of festivals & commemorative events.
7. Best practices.
8. White coat ceremony.
9. Internship orientation.
10. Faculty training programs.
11. Scheduling of Internal Exams.
12. Any other incidental matters.

MINUTES OF THE MEETING

The meeting started off with a silent prayer. The staff secretary welcomed all HODs.

- Requested all HODs to find out an "Add on course", formulate a curriculum and report it to Principal's office within 10 days.
 - Informed HODs that the department of Public Health Dentistry will be conducting a workshop on Research grants and research methodology.
 - Requested HODs to identify, locate and report incubation centres within 2 weeks. Dr. Prasanth, HOD of Orthodontics, was appointed as the in charge for the same.
 - Requested HODs to identify the feasibility of collaborative research activity with other institutions. The same has to be reported to Principal's office within 2 weeks.
 - Decided to encourage staff for Publishing text books.
 - Decided to promote curricular & extra curricular activities.
- Dr. Dhanya was appointed as the staff in charge for co-curricular activities.
- A staff committee composed of Dr. Pauline, Dr. Justin & Dr. Santhu was formulated for monitoring extra curricular activities.
- Requested HODs to inform Academic club 2-3 weeks prior to their planned intra & inter department programmes.



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- Requested HODs to identify any 'Best Practices' practicing in their respective departments which is unique to our college.
- Decided to conduct white coat ceremony for first year students.
- Decided to conduct internship orientation programme in an extensive format.
Decided to conduct the programme 2 days a week(1.5 hours duration) for four consecutive weeks.
- Decided to conduct Faculty training programme for staff.
- Decided to schedule a single day staff tour.
- Proposed to schedule 2nd internal & model examination of supplementary batch students on 2nd week of March & May respectively.
- Decided to organize a physical video-shoot of class taken by staffs.
The name of the staff & their topic of interest should be forwarded to Dr. Subramanyam.
- Informed all HODs to ensure more staff involvement in the library.
- Informed HODs that the final date for ICMR short term studentship submission is 21st February, 2022.

Vote of thanks by C.O.O, IGIDS

The meeting was adjourned at 11:15am.

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19/2/22



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15.02.2022

10:00 AM

1) Dr. JITTIN JAMES	Prosthodontics	<i>[Signature]</i>
2) Dr. Dhanya Sudheesh	Biotechnology	<i>[Signature]</i>
3) Dr. Anisya Sabu	Pedodontics	<i>[Signature]</i>
4) Dr. Fiaz Shemshudeen	OMTS	<i>[Signature]</i>
5) Dr. Meera Mathai	OMR	<i>[Signature]</i>
6) Dr. Lita Mary Thampy	Ocal Pathology	<i>[Signature]</i>
7) Renu Mathews	Anatomy	<i>[Signature]</i>
8) Dr. NITHI MARGHESE	PHYSIOLOGY	<i>[Signature]</i>
9) Dr. Aniket Chel	pharmacology	<i>[Signature]</i>
10) Dr. Subramaniam R	PMD	<i>[Signature]</i>
11) DR. PRASANTH P	ORIMDENT	<i>[Signature]</i>
12. Dr. DWESHA KANAKATH	CONSERVATION	<i>[Signature]</i>
13. Dr. ARONI. I. I	Microbiology	<i>[Signature]</i>
14. Dr. Bijoy John	periodontology	<i>[Signature]</i>



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The meeting of Academic Monitoring Cell is held on 07-12-2021
in CDE Hall at 11.00am.

Agenda:-

1. Appointing a staff Secretary
2. Course File for NAAC
3. Programme on Ethics
4. Study leave for students
5. Christmas Celebration
6. NAAC updates

MINUTES OF HOD'S MEETING

Vice Principal welcomed all HOD's and discussed about appointing a staff secretary to coordinate the meetings of Academic Monitoring Cell. **Dr. JITTIN JAMES** from department of Prosthodontics has been chosen unanimously by all HOD's for the post.

- o Discussed about maintaining a year wise Course - File for all batches from 2019 separately for regular and supplementary batches.
- o Requested the HOD's to ensure maximum staff participation in the CDE on ethics on December 16, without effecting the normal functioning of clinics.
- o Decided to grant study leave of 20 days for students prior to their university examination
- o The student' union has decided to celebrate Christmas this year, the date of which will be informed shortly.
- o Dr. Subramaniyam R briefed about the progress in the NAAC. The qualitative parameters are completed till criteria 7. The college is planning to submit IIQA by 1st week of January & submit SSR by 3rd week of February.
- o The meeting was adjourned at 12.10 pm



for
13/12/21

[Signature]
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07-12-21

11:00 AM

- 1) Dept of Prosthodontics
- 2) Dept of Reelodontics
3. Dept of OMFS
4. DR PRASANTH M, ORTHODONTICS
5. DR. MATHEW T. JOY, PERIODONTICS
6. Dr. SUBRAMANIAM R, Public Health Dentistry
- 7) Dept of Pharmacology
8. Department of Microbiology
9. Department of Anatomy.
10. Department of Physiology
11. Department of Biochemistry
12. Department of Oral Pathology
13. Department of Oral Medicine Radiology
14. DEPT OF CONSERVATIVE DENTISTRY



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MINUTES OF HOD MEETING

The meeting of Academic Monitoring Cell is held on 02.11.2021 in CDE Hall at 11.00am.

Agenda:- 1.CDE Program

2. Inter Department Activities
3. Staff Evaluation System & CR
4. Maintenance of stock
5. Starting offline Theory classes
6. Incubation Centers in the Department
7. Value Added Courses
8. Enrollment in E-content Resources

Vice Principal welcomed all HODs and discussed about the starting of offline theory classes and it was decided to start physical classes for all batches. Hence Third & Final BDS Regular students should attend clinics from 8.00am. First & Second years can take theory classes by splitting them in two batches.

Proposed to conduct Inter departmental activities and allow interns to participate in it.

Discussed about that Added -On & Value Added course, and decided to conduct add on Course. Add on Course based on following for respective batches

First Year – Dental Anatomy

Second Year – Sterilization

Third Year – Oral Cancer Detection

Final Year – CBCT

Interns – Implant/ TMJ Course

Also requested all departments to conduct Value Added Course.

Discussed about the possibility of Inter Institutional Collaboration Program.

HOD of Orthodontics Dr. Prasanth informed that they have already started Inter Institutional Program.

Requested all Teaching Staff to register for E – Content Course on Swayyam E PG Padashala. Dr. Athira will give necessary guidelines for the same.

Decided to start incubation centers in all departments.

Requested to all HODs to fill the confidential report form while forwarding the Promotion & salary increment request.



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Request all HODs to Physically Verify the department stock & report if any discrepancies found.

It is being noticed that some of the staff members are leaving the campus without permission and not returning .HODs are advised to take necessary action on such staff and report.

Informed all HODs that Alumni Association is being formed and will have a meeting on 18th of November.

Planning to conduct a Program Students, Staff ,Alumni, Parents on opportunities abroad after BDS.Dates will be announced later.

It is decided by the management to fund up to Rs. 2000/- for registration of online conference till 31st December.

The meeting was adjourned at 12.00 Noon

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6/11/21



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02. 11. 21

11.00 AM

1. Dept of Oral & Maxillofacial Pathology
2. Dept. of Biochemistry
3. Dept of Pedodontics
4. Dept of Prosthodontics
5. Department of Public Health Dentistry
6. Dept. of OMFs
7. Department of Oral Medicine & Radiology
8. Dept. of Anatomy
9. Dept. of Physiology
10. Dept of Pharmacology
11. ORAL DENTISTRY
12. Dept. of Conservative Dentistry & Endodontics
13. Dept of Microbiology

- Neeth- Ans
2/11/21

2/11/21

Dr. Subramaniam R

Dr. JOTU GEORGE

Dr. Meera Mathan

Renu Mathews

Dora P Varghese

T J Simon

Dr. Prasanna R

Dr. G. S. George

Mr. Jimmy Hassan



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The meeting of Academic Monitoring Cell is held on 28.09.21 in Principals Chamber at 11.00am.

Agenda:- 1.NAAC Accreditation Process

2.Model Exam Scheduling

3. Reconstitution of Academic Club

Principal welcomed all HODs and he explained about the NAAC Accreditation Process which has to be completed within six months. Explained about the NAAC committees and requested all HODs to actively participate in the process.

Requested all HODs to prepare the role of honour for each department, pass percentage, and Faculty publication details. Advised all departments to create their Mission and Vision Statement.

Department should collect Photographs of all activities conducted in the past five years, and create a logo for the department.

Principal instructed all faculties to have their own Laptop for teaching.

The Academic club was reconstituted and Dr.Nimmy Sabu was selected as Academic club President for 21-22.

Decided to constitute of Preventive Dentistry Club. Interdepartmental activities should be conducted every month involving in the participation Students/ Interns.

Principal Instructed every faculty to wear apron during the working hours.

Model Exam Schedule for all years were finalized.

It was decided to conduct HOD meeting on 1st Tuesday of every month. Next meeting will be on 5th october 2021.

The meeting was adjourned at 11.50 am




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28.09.21

11:00 PM

1. DR PRASANTH B
- 2) JOSEY T SIMONE
- 3) DR. Nimmy Chacko
4. Dr. Dherys Sudheesh
- 5) DR. Niveditha
- 6) Renu Mathews
- 7) Dona Varghese
- 8) TISMIYA HASSAN
9. Dr. Meera Mathai
10. Dr. Ajay P Joseph
- 11) Dr. Subramaniam R
12. Dr. Bijoy John

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The meeting of Academic Monitoring Cell is held on 13-01-2022

in Principals Chamber at 10:00am

Agenda:-

1. Annual Academic Plan of each department for 2022
2. Monthly Academic Plan
3. Student's project for 2022
4. Moodle
5. Internal assessment Scheduling
6. Academic calendar planning
7. Planning of CDE programs
8. Extra curricular activities for students
9. Programs for dealing with poor performers
10. Mentoring system
11. IQAC minutes Presentation
12. Any other incidental matters

MINUTES OF HOD MEETING

The meeting started off with a silent prayer. C.O.O, IGIDS welcomed all HODs. The agenda was read by the staff secretary.

- Proposed to formulate annual academic plan of each department for 2022 and submit it to Principal's office before January 30. HOD of Oral Pathology raised a concern of insufficient teaching hours for 1st year batch. It was decided to have a separate meeting of 1st year staff.
- Proposed to submit monthly academic plan of each department before 1st of every month to the Principal.
- Evaluated the progress of students' project in each department and requested HODs to encourage more student projects.
- Proposed to maintain videos and other presentations taken in moodle platform.
- Decided to schedule mid-course improvement examination within a month after 2nd internal.
- Decided to conduct one CDE programme every month. Each department should conduct at least one CDE programme in an academic year. Academic club to formulate the schedule for that.




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- Proposed to formulate a committee to monitor extra curricular activities of students. HODs should suggest the name of one staff from their department for the same.
- Decided to assign a staff in each department to monitor the academic progress of poor performers and same should be reported to the Principal's office.
- Emphasized on better mentor-mentee interaction with more active involvement of mentor with the office.
- Decided to take measures to make sure that interns complete their internship in a time bound manner.
- Emphasized the need of better communication between teaching and non-teaching staff in every department.
- Also informed HODs to make sure that any staff resigning from institution has to transfer their duties before leaving the college.
- Emphasized to function departments as per DCI norms.
- Decided to plan a routine hematological examination before advising minor surgeries.
- Informed all HODs about the revised leave pattern for newly appointed staff in 2022.
- C.O.O requested the presence of staff in national commemorative events.
- IQAC minutes presentation was done by Dr. Divya.

Vote of thanks by Mr. Bijesh P.K.

The meeting was adjourned at 1:10 pm.



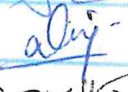
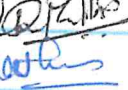


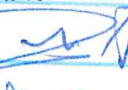






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19/1/22.



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13.01.2022

10.00am

1) Dr. JITTIN JAMES	Prosthodontics	
2) Dr. SUBRAMANIAM R	Public Health Dentistry	
3) DR. PRASANTH PS	OROPDENTICS	
4) Dr. XIMMY SABU	Pedodontics	
5) Renee Mathew	Anatomy	
6) Dr. Nithi Varghese	Physiology	
7) Mr. Jumiya Hassan	Microbiology	
8) Dr. Fiaz Shamsudeen	OMF	
9) Dr. Meera Mathai	OMR	
10) Dr. B JOY JOHN	Perio	
11) Dr. Unnikrishnan CS	Pharmacology	
12) Dr. Niveditha	Dept of Oral Pathology	
13) Dr. DEWESH K MATH	CONSERVATIVE DENTISTRY	



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2.12.20

10.00 AM

~~Interim Staff~~

Regularisation of duty of Interim Staff

- 1) Dr. JITTIN JAMES
- 2) Dr. SUBRAMANIAM R
- 3) Dr. ANOOP KURIAN MATHEW
- 4) Dr. Harish Chandran
- 5) Dr. Nimmy Labu
- 6) Dr. Iji George

Prosthodontics

Public Health Dentistry

Oral Medicine & Rad

Periodontics

Pedodontics

Conservative

[Signatures]



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It has been decided to function all the departments as in the pre-covid pattern by regularisation of duties of all staff members and interns from tomorrow on words, in all the departments




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17.02.20

11.00 AM

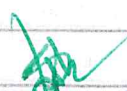
1. Convocation

Dr. Subramanian R (Public Health Dentistry) *[Signature]*DA JACOB JOSEPH (Dept. of Orthodontics) *[Signature]*DR. JITHIN JOSE (Dept of oral pathology) *[Signature]*Ms. Jipsy SIMON (Dept of pharmacology) *[Signature]*Mrs. JISMIYA HASSAN (Dept of Microbiology) *[Signature]*Dr. GIS GEORGE (Dept of Conservative) *[Signature]*Dr. FINE SUDHAKARAN (Dept of oral) *[Signature]*DR. Mathew T Joy (Dept. of PERIODONTICS) *[Signature]*Dr. Dheeraj P (Dept of Paediatrics) *[Signature]*Dr. Mohammed Shabid M.A *[Signature]*

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The meeting of convocation held on 17.02.20
at 11.00am in Principals chamber.
various committees have constituted for the
smooth conduct of the convocation




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10-03-20

12.00 PM

CORONA VIRUS

1. Dr. DIVESH. KAMATH. 
2. Dr. SUBRAMANIAM R. 
3. DR PRASANTHA. M. 
4. DR ANOOP KURIAN MATHEW  10/3/2020
5. Dr. JITTIN JAMES  10/3/2020
6. JOSEY SIMON  10/3/2020
7. RANI SEETHARAM  10/3/2020
8. Ms NEHA SARA BENNY  10/3/2020
9. Dr. Blessymer Joseph  10/3/2020
10. Dr. Indu Sundaram T.S.  10/3/2020




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discussed how to manage the outbreak of corona viral infection and took the following precautionary measures to prevent the infection in the Institute

1. Always use masks and gloves while attending patients.
2. Use hand wash after each patient.
3. Always follow proper infection control measures.
4. Ask for the travel history of patient as well as immediate relatives, neighbors etc.
5. Verify with each patient if they have any symptoms like fever, cough, running nose, sneezing etc.
6. Do only elective and emergency procedure and extra precautions must be taken while doing crown preparations, restorative procedures, surgical dental extractions, incision & drainage of abscess etc.
7. All incoming patients will be screened at Dept. of Oral Medicine & Radiology as a precautionary measure.

It is decided to postpone the class on substance abuse in association with excise department which will be conducted on 16th & 16th march 2020, in view of govt. directive due to corona outbreak.

Informed the departments about the purchase of a brand new ambulance for the college.

It is decided to postpone the college day and cocorocation as per govt. directive due to corona outbreak.



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It is decided to be more vigilant on the dress code and discipline of the student and to take strict action against to cohome those who fail to obey the rules and regulation of the Institute.

As there is a shortage of gloves, mask, it is decided judicious use of both.

Advised department of oral medicine Radiology for more appropriate use of wheelchair for needy patients.




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12-11-1

11-30 A

AGENDA:-

1. INTERNS ORIENTATION CLASS

1. Dr. Subramaniam R (Public Health Dentistry) *SpH*
2. Dr. ANOOP KURIAN MATHEW (OMR) *Alt 12/11/19*
3. Dr. JOJO GEORGIE (OMPS) *Alt 12/11/19*
4. Dr. Alimmy Sabu (Pedo) *Alt 12/11/19*
5. Dr. Manju Babu (Perio) *Alt 12/11/19*
6. Dr. VIKUNESH VARMA (Or/Pro) *Alt 12/11/19*
7. Dr. Pinky Varghese (Prosth.) *Alt 12/11/19*
8. Dr. Akhila C P (Oral pathology) *Alt 12/11/19*
9. Dr. ASHLEY P. JOSEPH. (Dept. of Cons & Endo) *Alt 12/11/19*



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It has been decided to conduct a "PROFESSIONAL ENRICHMENT PROGRAMME" For inter OD 26.11.2019 & 27.11.2019 at 8.00am to 2.00pm

The following topics are divided and distributed among the departments

1. Oral Medicine and Radiology
Post exposure Prophylaxis
Consent and Referral
2. Prosthodontics
Professional upgradation
Scope in allied sciences
Evidence based dentistry
3. Conservative Dentistry and Endodontics
Time management
Appointment management
Softwares in clinical management
4. Pedodontics
Special care dentistry
management of medically compromised children
5. Orthodontics
Photography
Documentation
6. Oral & maxillofacial surgery
Prescription writing and basic Pharmacology
Emergency kit
Normal values
7. Public Health Dentistry
Ethics and medical practice
Insurance, Personal, Professional and clinic
Legal aspects
Type of practice
Role of WHO, HSE, DCI



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8. Periodontics

communication skills

sterilisation and universal precautions

Financial management

maintenance of instruments, equipments and chair

9. Oral Pathology

Registration of clinic and formalities

Importance of research



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06.08.19

11:00 AM

AGENDA:-

Final BDS Part-II Internal Exam Timetable

Dr. Alimmy Sabu - Pedodontics
 Dr. Fiaz Shemsudeen CMTS
 Dr. Archana Anil - Cons end Encls
 Dr. Eldho. T. Paul

Dr. Sanu
 6/8/19
 6/8/19
 6/8/19



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decided to add one more theory hr / week for ons.
on wed. 9.00 am - 10 am.

decided to change ONSEB theory hr from
monday 01.00pm - 02.00pm to Friday 09.00am - 10.00
am, and also of Pedo theory hour from Tuesday
01.00pm - 02.00pm to 9.00am - 10 am.




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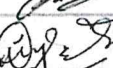




18.09.2019

11.00am

AGENDA:-

1. TIME TABLE

DR. PRASAD. B
 Dr. Puneesh Kuruvil
 Dr. Fiaz Shamsudeen
 Dr. JITHIN JAMES
 Dr. Vinay Sabu
 Dr. Riyazkarim
 Dr. Nadeh
 Dr. Ajay




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13-08-2019

11:30 AM

AGENDA:-

Inauguration of Solar power installation-by
honorable minister Mr. M. M. Mani
CDE programme

Any other matter

- | | | |
|----------------------------|-------------------------|-------|
| 1. Dr. Hemant Nandan. | Orthodontics | MS |
| 2. Dr. SUBRAMANIAM R. | Public Health Dentistry | Sh |
| 3. Dr. Niveditha | Dept of Oral Pathology | reeta |
| 4. Dr. JUSTIN | Dept of Pedodontics | Sh |
| 5. Dr. Fiaz Shehbazkhan | Dept of OMS | Sh |
| 6. Dr. Anoop Kurian Mathew | Dept of OMS | Ash |
| 7. Dr. Biju John | Dept of Periodontics | Br |
| 8. Dr. Mohammed Shahid M.A | Dpt. of Prosthodontics. | Sh |



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Final BDS Part -II Internal Examination Schedule

Second Internal Examination Schedule




Date	Subject	Time
04-09-2019 ✓	Prosthodontics	08.00 Am to 11.00Am
05-09-2019 ✓	Conservative Dentistry	
06-09-2019 ✓	Pedodontics	
07-09-2019 ✓	Oral & Maxillofacial Surgery	

Model Examination Schedule

Date	Subject	Time
14-11-2019 ✓	Prosthodontics	08.00 Am to 11.00Am
15-11-2019 ✓	Conservative Dentistry	
16-11-2019 ✓	Pedodontics	
18-11-2019 ✓	Oral & Maxillofacial Surgery	

HODs are requested to set the Question Papers similar to the pattern of University examination and also to make all arrangements to conduct the exam including posting invigilators from your department.

Conduct model practical examinations in the respective clinical posting itself.

Dr. Nimmy Sabu 
 Dr. Pinky Varghese 
 Dr. Ancha Anil 




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Decided to conduct a CDE on rotary files
SCHILDERIAN CANALS WITH GOLDEN FILES- ROTARY
ENDODONTICS SIMPLIFIED by Dr. Madhu Marikar
on 22.09.2019 from 9.00am - 1.00pm and handson
from 02.00pm - 5.00pm


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17.07.2019

AGENDA:-

NO DUE FORMS - NDS

- 1) Dept of Pharmacology *17/7/19*
2. Dept of Microbiology *17/7/19*
3. Dept of Anatomy *17/7/19*
4. Dept of Prosthodontics *17/7/19*
5. Dept of Conservative Dentistry *17/7/19* Endo. *17/7/19*



[Signature]
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From Aug. 2019 onwards, directed to allow students to complete their procedure for permission card till 12.00pm on the starting day. All the department HODs are advised to check for the permission card of each student who enters the respective department in the beginning of the academic session itself and submit details to the concerned section of the office within 2 days.




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02.07.19

10.00 am

AGENDA:-

1. UNIVERSITY EXAMINATION

1.

1. Dr. Priya S - Oral & Maxillofacial Surgery.
2. Dr. Sobitha G - Oral & Maxillofacial Surgery
3. Dr. Anoop Kurian - Oral Medicine & Radiology
4. Dr. Dhanyashree - Biochemistry
5. Dr. Athira C.P - Oral Pathology
6. Dr. Archana Amil - Conservative Dentistry & Endodontics
7. Dr. Nadeh - Oral Medicine & Radiology
8. Dr. Nithya Anni Thomas - Pedodontics
9. Dr. Nithya Sabu - Pedodontics
10. Dr. Maryin Mary K - Prosthodontics
11. Dr. Pinky Varghese - Prosthodontics
12. Dr. JACOB JOSEPH - ORTHODONTICS
13. Dr. Renju M. Kujumon - Oral Medicine & Radiology
14. Dr. Suneesh Kuruvilla - Dept of PHD
15. Dr. Gils George - Dept of Cons. & Endodontics
16. Dr. Vignesh Varma Raja - Dept of Orthodontics
17. Dr. Mohammed Shahid M.A - Dept of Prosthodontics
18. Dr. JUSTIN JOBE - Dept of Pedodontics
19. Dr. Hemant Nandan - Dept of orthodontics
20. Dr. Manjun Babu - Dept of Periodontics
21. Dr. Rajas Kumar - Dept of Periodontics



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discussed about the duties of chief superintendent and
invigilators

- a. All the invigilators are directed to report to chief superintendent in the examination hall at least by 8.30am / 1.00pm without fail
- b. Directed all the chief superintendent / invigilators strictly not to use mobile phones during the examination
- c. Directed all the chief superintendent and invigilators to check university ID cards and hall tickets with students
- d. If any malpractice is noticed ask the student to leave the examination hall immediately after getting a written apology from him/her.
- e. Students are not allowed to enter the examination hall, with apron, pouches any kind of electronic gadgets




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22.05.19

11.30 am

AGENDA:-

1. CDE PROGRAMME ON CBCT
2. THEORY CLASSES

1. Dr. Subramaniam R
2. Dr. PRASANTH R
3. Dr. Suneesh Kuruvil
4. Dr. VIGNESH VARMA
5. Dr. SITHIN JOSE
6. Dr. FIAZ SHAMSHUDIN
7. Dr. ANOOP KURIAN MATHEW
8. Dr. Mathew T Joy
9. Dr. Mohammed Shahid M.A
10. Dr. Vinay Sahu
11. Dr. Ajay P. Joseph
12. Dr. Shreyas P



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It has been decided to conduct a continuing dental education programme on CDE for General Practitioners on 23rd of June 2019 (Sunday)

It will be conducted in our institution by Academic Club, in association with Dept. of Oral Medicine and Radiology and IDO Malabar branch

The following is the proposed list of committees for the CDE programme.

The incharge of each committee shall be the office bearers of the academic club

Each committee can seek the help of other faculty in the respective department for assistance and help

1. Invitation and Brochure - Dept. of Oral Medicine and Radiology (Dr. Anoop Kurian Mathew, Dr. Nadah Najeeb Rawther, and Dr. Riju Mathan)
2. Stage Background, Name boards, Certificates and Memento - Dept. of Oral and Maxillofacial Surgery (Dr. Fiaz Chembuddeen)
3. Registration and Reception - Dept. of Pedodontics and Dept. of Basic Sciences (Dr. Nimmy Sabu and Dr. Dhanya P)
4. Venue arrangement for lecture - Dept. of Prosthodontics (Dr. Muhammed Sharid)
5. Venue arrangement for hands on - Dept. of Orthodontics (Dr. Prignesh Varma)



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6. Audio visual co-ordination - Dept. of Periodontics (Dr. Mathew P Joy)
7. Food - Dept. of Oral pathology and Dept of Public Health Dentistry (Dr. Sibin Gose and Dr. Suneeb Kuruvilla)
8. Treasurer :- Dr. Toju George
9. MC - Dept. of conservative Dentistry (Dr. Ajay P Joseph)
10. Session / programme co-ordination - Dr. Broop Kunian Mathew, Dr. Hemant Nandan and Dr. Subramaniam R

It will be a full day programme planned as a forenoon session comprising of lecture series and afternoon session comprising of Hands on exercise we will be applying for 6 credit points from the Kerala Dental Council



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05. 6

29.04.19

10.15 am

AGENDA:-

THIRD YEAR INTERNAL EXAM SCHEDULE

Dr. Niveditha
Nuts
29/4/19

Dr. J. J. GEORGE.
29/04/19.



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7
Discussed and formulated tentative
internal exam schedules for 11th BOB Suppleme
ntary Batch

Sumit Datta



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