

Meeting held on 10/11/22.

- Agenda: 1) Reconstitution of Academic club
2) To sanction fund for renewal of Journal website.

Minutes:

- 1) New members were elected.
 - Pedodontic - Dr Nimmy.
 - OMR - Dr Meera
 - Orthodontics - Dr Anjitha
 - PITD - Dr Jesline
 - Period - Dr Harish
 - Surgery - Dr Toju.
 - Oral Path - Dr. Ravi Kumar
 - Basic Sciences - Mrs. Dona
 - Endodontics - Dr. Gis, Dr. Divesh Kamath
 - Prosthodontics - Dr. Pinky
- 2) New office bearers were selected
 - ~~Pres~~ Chief Patron - Dr Bijoy John
 - President - Dr Nimmy Sabu
 - Vice President - Dr Divesh Kamath
 - Secretary - Dr. Gis George
- 3) Sanctioned the amount needed for Journal website renewal - Rs 14800/-.
- 4) Decided to convert the name of 'Academic Club' to 'Academic Forum' and register the same.
- 5) Planning to conduct a program on finance management / software tools like excel / guidance to apply for PhD in December.

- 6) Decided to conduct programmes, departmentwise every month.
- 7) It is preferable to get speakers outside dentistry.
- 8) Any application for sponsorship will be considered and final decision will be taken by the Academic forum.
- 9) Suggested to start a certificate program on implants.
- 10) Suggested active involvement of Academic Forum in all academic programs.
- 11) Decided to meet every 3 months.
- 12) Raised the need for a new logo for Academic forum.

Dean - Dr. Sanu Tom

Principal - Dr. Bijoy John

Vice Principal - Dr. Kildho T. Paul

- Dr. Alvin Sabu

Dr. Dinesh Kamath

Dr. G's George

Dr. Jesline

Dr. Meera

Dr. Toju

Mrs. Dona

Meeting held on 03/04/2023

Agenda : 1) Registering of Academic Forum
2) Getting college funds for subscription of Journal

Minutes

- 1) Decided to register Academic Forum.
- 2) Discussion on getting college funds for college journal.
To check the possibility of indexing the college journal.
- 3) Printing of new receipt books and collection of pending subscription from teaching staff.
- 4) New CDE Programmes to be conducted for Academic Details
 - 1) NAAC inspection will be in the month of May. Files for the purpose of NAAC should be updated.
 - 2) Research activities to be encouraged among students & interns especially the use of EBSCO.
 - 3) No waving off extensions for interns.
 - 4) To make sure department ^{Staff} meetings are regular
 - 5) Improvement exam to be conducted after 1st and 2nd internals for failed students
 - 6) Identity tag compulsory for students & staff.
 - 7) Exchange of interns to other departments if necessary.
 - 8) To inform attendance shortage of students to the principal and respective mentors prior to exams.
 - 9) Updation of Journal website to be done.
 - 10) Revenue generation from each department to be evaluated by HOD's.

- 11) Mentor - Mentee meeting to done regularly by
 < all the staffs and minutes to be maintained.

Chief Patron - Dr. Sanu Tom Abraham

Members - Dr. Nimmy Sabu

Dr. Dinesh Kamath

Dr. Gij George

Dr. Toju George

Dr. Tesline

Dr. Ravikumar

Dr. Harish

Dr. Anjitha

Meeting held on 04/07/2023

- Agenda :
- 1) Registration of Academic Forum
 - 2) New CDE Programmes from external faculty
 - 3) Collection of pending subscription amount.

Minutes

- 1) Dr. Athira (Dept. of Oral Pathology) was appointed as the new member from the department.
- 2) Registration of Academic Forum to be done as early as possible.
- 3) Subscription fees to be collected from newly joined faculty members as follows.
 Faculty joining from month of January - June - Rs. 1000/-
 " " " " " July - December - Rs. 500/-
- 4) New application forms to be created for staff which includes a declaration of joining as a Academic Forum member.
- 5) To encourage participation of Basic science departments in the IDE Programmes. To promote more programmes from Basic science departments.
- 6) Collection of Registrar subscription fees from BDS staff and staff from Basic science department to be decided. Principal meeting to be held for the above mentioned faculties.
- 7) E-content lectures to be conducted for staff and interns.
- 8) Dates to be finalised for BLS programme to be conducted for interns.
- 9) Next CDE programme by Dept of Oral Pathology to be conducted on 24th August, 2023.
- 10) CDE Programme / Seminar about TMJ pain & disorders to planned for the month of January, 2024.
- 11) Printing of new bill books to be done.
- 12) Purchase of new slide changer approved as the old one has got damaged.

13) Collection of subscription fees from those who have not paid.

Chief Patron - Dr. Sanu Tom Abraham

Vice-Principal - Dr. Eldho T Paul

Dean - Dr. Bijoy John

Members - Dr. Nimmy Sabu

Dr. Toju George

Dr. Eli George

Dr. Harish Chandran

Dr. Athira C.P.

Dr. Athira K.S

Dr. Divya Nani

Dr. Anyitha Devaraj

Dr. Tesline Merly James

Meeting held on 07/12/2023

Agenda : 1) Selection of new Committee Members
2) Programme Schedule for Next Academic Year

Minutes

- 1) More number of CDE programmes from Basic science departments
- 2) More number of Faculty Development programmes to be initiated. Also Teachers training programmes to be conducted in the next year.
- 3) Registration of Academic Forum under processing stage.
- 4) Fee subscription to be collected from members.
- 5) Schedule for next year finalised.
- 6) New members and change in duties of each members were decided.

Following are the members of Academic Forum for the year 2024 :

Chief Patron — Dr. Sanu Tom Abraham
President — Dr. Gic George
President Elect — Dr. Divesh Kannath
Vice President — Dr. Pinky
Secretary — Dr. Anjitha Devaraj
Joint Secretary — Dr. Athira C P

Members from each department :-

Pedodontics — Dr. Nimmy Sabu
OMR — Dr. Divya Naik
Orthodontics — Dr. Anjitha Devaraj
PHD — Dr. Terline Merly James
Periodontics — Dr. Harish Chandran

DMFS - Dr. Toju George
 Oral Pathology - Dr. Athira C.P.
 Prosthodontics - Dr. Pinky
 Endodontics - Dr. Dimesh Kamath, Dr. Gii
 Basic Sciences -

Chief Patron - Dr. Samuel Tom Abraham

Vice Principal - Dr. Eldho T Paul

Dean - Dr. Bijoy John

Members - Dr. Nimmy Babu
 Dr. Toju George
 Dr. Gii George
 Dr. Harish Chandran
 Dr. Athira C.P.
 Dr. Pinky Varghese
 Dr. Divya Nair
 Dr. Anjitha Devaraj

Meeting held on 21/12/23

Agenda : Report on expenditure for the year 2023.

Minutes

1) Total expenditure and total amount collected by Academic Forum was reported by Dr. Toju George, Treasurer for the calendar year 2023.

2) The report was sanctioned by the ^{Chief Patron} and the executive committee members.

3) Subscription amount for teaching staff from Basic sciences :-

HOD's — Rs. 1000/-

Other Staff Members — Rs. 500/- annually.

Subscription amount for BDS Teaching faculty
Rs. 500/- annually.

Chief Patron — Dr. Samu Tom Abraham

Dean — Dr. Bijoy John

Members

— Dr. Toju George

Dr. Anjitha Devaraj

Dr. Giji George

Dr. Jesline Mely

Dr. Divya Naik

Dr. Harish Chandran

Dr. Dhanya P

James pull

10/12

Meeting held on 11/07/2024.

Agenda:

Minutes:

- 1) Discussed about increasing the annual subscription fee.
- 2) Discussed about increasing the involvement of basic science departments.
- 3) Discussed about the vacant slot in September and was decided to conduct some faculty development programme from public health dentistry department.
- 4) To increase the participation of interns in CDE programmes.
- 5) Certificates to be issued to interns for all the CDE programmes.
- 6) Next CDE programme date and topic was discussed.

Chief Patron - Dr. Sanu Tom Abraham.

Members -

Dr. Gls George.
Dr. Teju George.
Dr. Anitha. Devarejy. Chp.
Dr. Jéalline.
Dr. Dhya.

Meeting held on 11/12/2024

Agenda: Reconstitution of the Academic Forum.

Minutes:

- 1) Principal Informed that according to the new byelaw, new academic forum will be constituted from April 2025. The term of an academic forum will be from April to March.
- 2) It was suggested to increase the number of basic science CDE programmes in a year and to allot more slots for basic science.
- 3) Vice Principal suggested to not restrict the CDE to dental topics alone but to include more generalized topics.
- 4) Principal Instructed to collect the subscription fee from new staff members only after probation period.
- 5) To start collecting the subscription fee for new academic year from April 2025.

Chief Patron - Dr. Sanu Tom Abraham.

Vice Principal - Dr. Eldho T. Paul.

Principal - Dr. Pinesh Kamath.

Members - Dr. Gils George.

Dr. Anyitha Perazh

Dr. Pinesh Kamath

Dr. Pinky Varghese

Dr. Divya Nair

Dr. Athira C.P.

Dr. Harish Chandran

Dr. Jesline Mesly James

Meeting held on 04/08/2025.

Agenda: Selection of new Committee Members.

Minutes:

1. New members were selected. The term of this academic forum will be ~~the~~ from March 2025 to April 2026.
2. It was decided that ^{after} each COE programme, the concerned department should submit a post event report to the Academic forum secretary.
3. Following are the members of the Academic forum.

Chief Patron - Dr Sanu Tom Abraham.
 President - Dr Dinesh Kammath.
 President Elect - Dr Pinky.
 Vice President - Dr Anjitha Devassy.
 Secretary - Dr Althia C P.
 Joint Secretary - Dr. Toju George.
 Treasurer - Dr Dhanya P.

Members from each department:

Pedodontics - Dr Darsana
 OMK - Dr Divya.
 Orthodontics - Dr Anjitha Devassy.
 PHD - Dr Jesline Menly James.
 Periodontics - Dr Harish Chandran.
 OMFS - Dr Toju George.
 Oral Pathology - Dr Althia C P.
 Prosthodontics - Dr Pinky.
 Endodontics - Dr Dinesh Kammath.
 Basic Sciences -

Chief Patron - Dr. Sanu Tom Abraham.

Vice Principal - Dr. Eldho T Paul

Members

- Dr. Gts George

Dr. Anitha Devargy

Dr. Dinesh Kammath

Dr. Toju George

Dr. Harish Chandran

Dr. Athira C P

Dr. Pinky Vazghese

Dr. Divya Nair

Dr. Subramankum R.

Dr. Dhanya P

Dr. Azuni