Meeting minutes

Committee Name: Patient management software Committee

Date: 16-11-2023

Time 12:15 pm

Location : Principal's Chamber

A virtual meeting was conducted in the principal's chamber at 12:15pm. The meeting was attended by.

1. Dr Sanu tom Abraham - Principal IGIDS
2. Mr. Siraj   - System Admin IGGIS
3. Dr Sethu S   - Committee Chairperson
4. Mr. Sumesh PM   - Avengersoft Representative

The meeting started with the principal's address. The attendees discussed the issues faced by the users while using the software. The main issue that came up was the delay and lack of speed in the interface while using in the departments. The avengersoft representative responded that a server update is imminent, after which there is a chance that the problems may be rectified provided the network issues within the institution are resolved. The system admin responded that his team would inspect the network and test the various aspects of the software and report to the principal. The meeting was adjourned by the principal suggesting that necessary actions should be made by both the software team as well as the IT team of IGIDS, so that the implementation can proceed seamlessly.