

14.03.2023

11.00 am

1. Dr. Sanu Tom Abraham
2. Dr. Nadah Najeeb
3. Dr. Miriam Mathew
4. Dr. Prasanth P S
5. Dr. R Rajesh
6. Dr. Fiaz
7. Dr. Ajay P. Joseph
8. Dr. Athira C P
9. Dr. Eldho T. Paul

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MINUTES OF ACADEMIC COUNCIL MEETING HELD ON 14.03.2023

The Academic Council meeting was held for the Heads of the dental departments on 14th of March 2023 at 11:00 am in the Principal's chamber. The following faculty were present for the meeting:

1. Dr. Sanu Tom Abraham (Principal)
2. Dr. Eldho T. Paul (Vice Principal)
3. Dr. Bijoy John (Dean, Student Affairs and HoD, Periodontics) ✓
4. Dr. R Rajesh (HoD, Pedodontics)
5. Dr. Prasanth P S (HoD, Orthodontics)
6. Dr. Miriam Mathew (HoD, Prosthodontics)
7. Dr. Subramaniam R (HoD, Public Health Dentistry)
8. Dr. Fiaz Shemshudeen (HoD, Oral and Maxillofacial Surgery)
9. Dr. Nadah Najeeb Rawther (HoD, Oral Medicine and Radiology)*
10. Dr. Ajay P Joseph (Reader, Conservative Dentistry and Endodontics)
11. Dr. Athira C P (Reader, Oral Pathology)

Agenda

1. NAAC update and preparations for Peer Team Visit
2. Proposed change in BDS curriculum
3. Conducting regular staff meetings in department
4. Journal Club presentation by interns
5. KUHS inspection
6. Support for Doctor's strike called on 17th March
7. Handling of Medical emergencies in dental clinics
8. HoD representation for Academic Council Meetings
9. Comprehensive clinic updates

Minutes of meeting

Dr. Sanu Tom Abraham, Principal, welcomed the gathering and briefed about the minutes of meeting.

1. NAAC update and preparations for Peer Team Visit

- Dr. Sanu Tom Abraham informed that our Self Study Report has been accepted by NAAC after the Data Verification and Validation. This takes the status of our institution as 'Pre Qualified'
- Further updates on the further proceedings and formalities ahead of Peer Team Visit were discussed and it was decided to suggest Peer Team Visit dates in the month of May 2023.
- In preparation for the NAAC Peer Team Visit, all HoD's have been instructed to prepare a department presentation. A format for preparation of the same was circulated and discussed.
- It was decided to have a draft presentation by the HoD's on 21st March 2023
- The format for the presentation is as follows:

1. Vision of the Department

2. Short term goals
3. Long term goals
4. Logo with explanation
5. Staffing pattern in department
6. Teaching methods employed
7. Results (last 5 years – 2017-18 academic year onwards)
8. Action for advanced learners
9. Remedial measures for slow learners
10. Incubation centre
11. Training in use of advanced equipment's
12. Special clinics
13. Patient statistics for the last 5 years (2017-18 academic year onwards)
14. Research data
15. Scientific publications
16. CDE programs organised
17. Extension and other outreach activities
18. Achievements and recognitions (Faculty and students)
19. Future plans

- The departments are also instructed to maintain the required files ahead of NAAC inspection. The details regarding the same will be shared to the HoD's

2. Proposed change in BDS curriculum

- Dr. Sanu Tom Abraham detailed about the proposed change in dental curriculum by the Dental Council of India and briefed about the outcome of Principal's Meeting held at the KUHS level regarding the same.
- All HoD's will be receiving a draft of the new curriculum and HoD's are advised to go through the document and make a list of queries/clarifications if any to be discussed with the University representatives during their institutional visit for an orientation program on the new curriculum in the month of April 2023.

3. Conducting regular staff meetings in department

- All HoD's were directed to conduct periodic department level meetings and maintain minutes of the same for effective communication of Academic Council meeting decisions to the junior staff.

4. Journal Club presentation by interns

- All HoD's are informed to encourage the journal club presentations by interns.

- Such presentations will encourage journal based learning and literature search with enhancing the usage of journal subscriptions by the institution like EBSCO

5. KUHS inspection

- All the HoD's shall be prepared with necessary documentations for the periodic inspection by the KUHS.

6. Support for Doctor's strike called on 17th March

- It is decided to support the Doctor's strike called on 17th of March by the IMA against the attack on Doctors. The institution will express the solidarity to the strike (supported by the IDA), by providing only emergency services on the day.

7. Handling of Medical emergencies in dental clinics

- With the availability of a full time medical practitioner at the Comprehensive clinic, all medical emergencies related to patients/students may be referred to the medical clinic.

8. HoD representation for Academic Council Meetings

- All HoDs have been directed to attend the academic council meeting in person and in case of inability to attend, the HoD shall report to the Principal the next available day for a briefing regarding the meeting. This is to ensure effective communication of the matters to the other faculty members in the department.

9. Comprehensive clinic updates

- Dr. Bijoy John, Faculty in charge of the Comprehensive clinic, updated regarding the functioning of the clinics and practical concerns following the functioning of the clinic. A few amendments were made in the functioning guidelines and it was decided to circulate the updated guidelines.



Dr. SANU TOM ABRAHAM MDS
PRINCIPAL
Indira Gandhi Institute of Dental Sciences
Nellikuzhi P.O. 685563
Kerala

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25.04.23

09.15am

Dr. Sami Jay Abraham Principal
 Dr. Edho. T. Paul Vice Principal
 Dr. BISWY JOHN Dean
 1. DR PRASANTH M
 2. Dr. SUBRAMANIAM R
 3. Dr. Nishiam Mathew PROSTHODONTICS
 4. Dr. DINESH KUMAR CONSERVATIVE DENTISTRY
 5. Dr R Rajesh
 6. Dr. Jacob JOSEPH
 7. Dr. VIGNESH VARGHESE
 8. Dr. ANJITHA DEVARAJ
 9. Dr. Kavita Joshi
 10. Dr. Darshana Krishnan
 11. Dr. Ambili Ravindran P
 12. Dr. Manju Babu
 13. Dr. Blessy K Varghese
 14. Dr. Maria Thomas
 15. Dr. Athira. K.S
 16. Dr. Ann George
 17. Dr. Pinky Varghese
 18. Dr. Gis George
 19. Jolly Jacob
 20. Dr. Harish chandra
 21. Dr. Rijas Karim
 22. Dr. AGATHA P. JOSEPH
 23. Dr. Anitha Maciam Bal
 24. Dr. PRIYA BABU
 25. Dr. Jesline Mary James
 26. Dr. Divya Alavi
 27. Dr. Shanthi. T.S
 28. Dr. Lucy George
 29. Dr. Alissa... cabin

ORTHODONTICS
 Public Health Dentistry
 PROSTHODONTICS
 CONSERVATIVE DENTISTRY
 Pedodontics
 ORTHODONTICS
 Pedodontics
 ORTHODONTICS
 Orthodontics
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 Periodontics
 Periodontics
 CONSERVATIVE DENTISTRY
 Periodontics
 PUBLIC HEALTH DENTISTRY
 Public Health Dentistry
 Oral Medicine and Radiology
 OMFS
 OMFS
 OMFS

31. Dr. FAIZ SHAMSHEERDEEN OMFS
 32. Dona P Varghese Physiology
 33. Dr. Nithi Varghese Physiology
 34. TISMIYA HASSAN MICROBIOLOGY
 35. Rene Mathews Anatomy
 36. Fathimath m.m Anatomy
 37. Kanyakrishna. G
 38. Dr. Nivolitha Oral Pathology
 39. Dr. Athira C.P Oral Pathology
 40. Dr. Lite Mary Thampy Oral Pathology
 41. Dr. Shiny Koshy Oral Pathology
 42. Dr. Sherry Sudheesh Biochemistry
 43. Annie Mathew Biochemistry
 44. DR JUSTIN JOSE Pedodontics
 45. Dr. Seenu S Prosthodontics
 46. Dr. JITHIN James Prosthodontics
 47. Dr. JOSEPH GEORGE OMFS
 48. Dr. GIGI ROY OMR
 49. Dr. Shahnur Paul OMR
 50. Dr. NADAH OMR

All Staff meeting 2023 conducted on 18
 25.04.23 at 9.15am at CDE Hall
 Following matters were discussed
 1. NAPC Peer Team visit is scheduled on
 17.05.23 and 18.05.23

- 2. All department clinic and Basic Sciences should prepare for the team visit
- 3. All Staff should follow covid protocol during the team visit



Dr. SANU TOM ABRAHAM, MDS
 PRINCIPAL
 Indira Gandhi Institute of Dental Sciences
 Nellikuzhi P.O, Kothamangalam
 Kerala - 680 691

HEADS OF ACADEMIC COUNCIL MEETING HELD ON 01.06.2023

The Academic Council meeting was held for the Heads of the dental departments on 1st of June 2023 in the Seminar Hall, 1st Floor, Admin Block. The following faculty were present for the meeting:

Dr. Tom Abraham (Principal), Dr. Paul (Vice Principal), Dr. John (Dean, Students Affairs and HoD, Periodontics)

Dr. P. K. (Chief Operations Officer), Dr. P. S. (HoD, Prosthetic Dentistry)

Dr. M. V. R. (HoD, Endodontics), Dr. S. V. (HoD, Pedodontics)

Dr. S. M. (HoD, Oral and Maxillofacial Surgery), Dr. S. M. (HoD, Public Health Dentistry)

Dr. M. A. (HoD, Restorative Dentistry and Endodontics), Dr. M. A. (HoD, Oral and Maxillofacial Surgery)

Dr. M. A. (HoD, Oral and Maxillofacial Surgery), Dr. M. A. (HoD, Oral and Maxillofacial Surgery)

Dr. M. A. (HoD, Oral and Maxillofacial Surgery), Dr. M. A. (HoD, Oral and Maxillofacial Surgery)

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